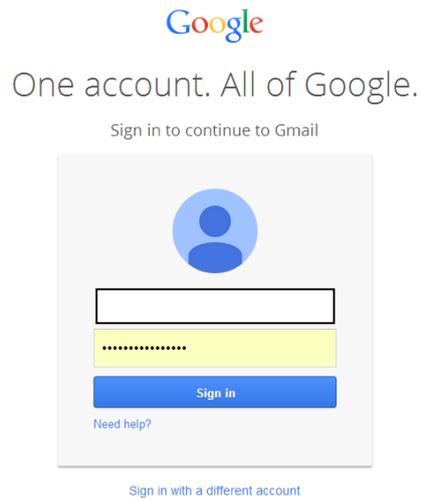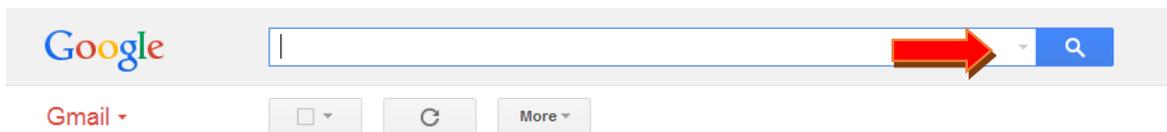## <u>Adding the motspurparkfc.com Domain to Your Safe Senders List</u>

- ### <u>Google Mail</u>

1. Enter your credentials to login to your Gmail account.

2. Once you're logged in click the Show search options button (downward-pointing triangle in your Gmail's main search field).

3. You should then see the following dialogue box.
   a. In the from field enter "motspurparkfc.com" without the quotation marks.
   b. Then click "Create Filter with This Search".

4. Then Select "Never Send it to Spam" and click "Create Filter"
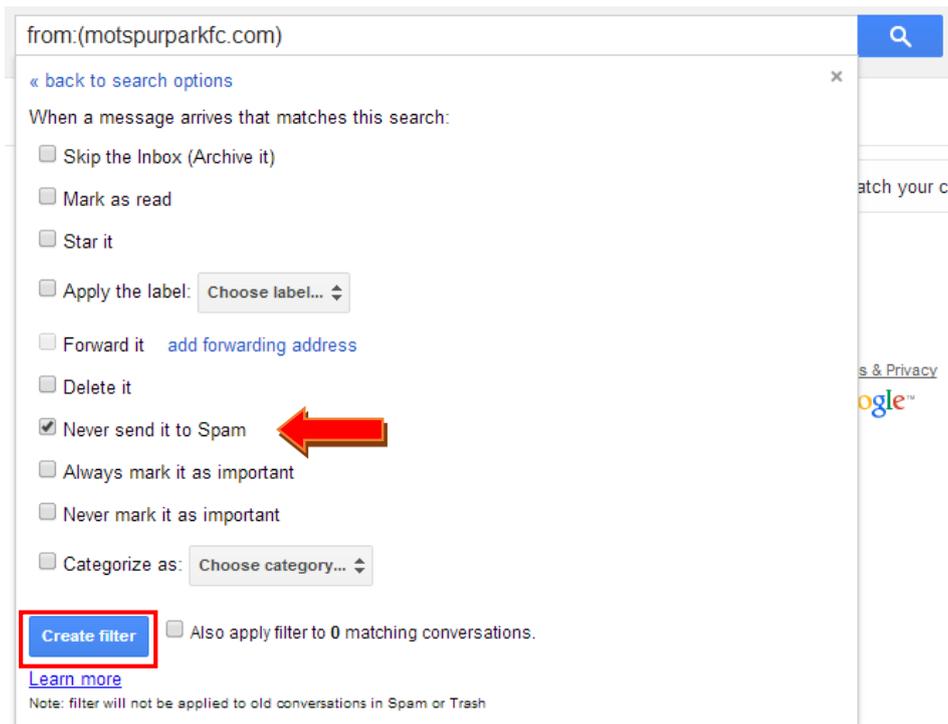
5. The filter will now have been created and you should receive all emails from anyone on the motspurparkfc domain.